

**Entrance Examination Booklet for MSc Degree in Construction Project Management,
Faculty of Engineering, FWU**

**Master of Science Degree in Construction Project Management (MScCPM) at
Faculty of Engineering, Far Western University**

The academic council of Far Western University has approved the course structure and syllabus of the Master of Science in Construction Project Management in 2076 BS. The Far Western University offers the Master of Science (M.Sc.) program in Construction Project Management with an aim to produce highly qualified human resource capable of carrying out professional works and conducting independent research in Construction Project Management. The key objective of the programme is to provide the students the technical and analytical skills of Construction Project Management and acquaint them with advanced methods of Construction Project Management. The graduates of the program will be able to (i) carry out higher studies and independent research; and (ii) practice professionally as a Project Manager in construction projects. The minimum period for completion of the M.Sc. in Construction Project Management Programme is 4 semesters for full time students; however the maximum period a student is allowed to complete the program is 8 semesters (4 years).

SN	Programme	Duration		Number of Students
		Year	Semester	
1	MSc in Construction Project Management	2	4	30

1.0 Entry Requirements

1.1	Requirements for score/grade
	<ul style="list-style-type: none">• Candidates should have studied Bachelor of Engineering Degree in Civil or Civil and Rural or Hydropower or Agriculture or Architecture from the recognized academic institutions.• Candidates should have scored a minimum of 45% or CGPA of 2 (in a scale of 4) in undergraduate level.

2.0 Number of Seats in MSc CPM Programme

Altogether 30 students will be admitted in the MSc Construction Project Management programme in each academic year. Students can apply for admission in different categories (i) **Regular**, (ii) **Full-Pay** and (iii) **Sponsored**.

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SN	Programme	Regular	Full-Pay	Sponsored	Total
1	Construction Project Management	4 (2 Open, 1 Woman and 1 Staff)	18	8	30
	Total	4	18	8	30

Regular Category: Altogether 4 students will be admitted in regular category including 2 in open, 1 woman and 1 staff quota. For staff quota, the applicant must be a staff/teacher of FWU. The staff/teacher must be in a permanent tenure at FWU or as a Full-Time Contract Based service with at least 5 years of continuous working experience at FWU.

Full-Pay Category: Altogether 18 students will be admitted in Full-Pay category

Sponsored Category: Altogether 8 students will be admitted in Sponsored category

3.0 Application Submission Process

3.1	Publication of entrance notice: The entrance notice shall be published usually in 30 days ahead of the entrance schedule /date
3.2	Mode of application submission: The application shall be submitted physically or online
3.3	Application processing fee: Application processing fee shall be NRs 3000. Far Western University may increase application fee by up to 10% per year.
3.4	Application submission pack: The application submission pack shall include: <ul style="list-style-type: none"> ○ Citizenship certificate in case of Nepali citizen and copy of passport and/or national identity document in case of foreign students. ○ Attested copies of certificates (transcript/mark-sheet/grade-sheet, provisional certificate, transfer certificate, and character certificate) of SEE (or equivalent), 10+2 examination of NEB (or equivalent classes), and BE degree. ○ Candidates applying for staff quota must submit a proof of FWU staff currently working at Far Western University. ○ Equivalence certificate of academic degrees received from foreign countries.

4.0 Scholarship Provision

Far Western University offers Scholarship to 4 (four) students in MSc degree in Construction Project Management programme under different categories including merit-based scholarship, woman and staff quota.

Scholarship/Admission category and selection criteria:

4.1	Merit list of students who pass the Entrance Examination will be prepared first, and then students will be selected for scholarship and admission on the basis of their entrance score/merit list.
4.2	Two students will be provided merit-based scholarship (Top Rank Holders)

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4.3	One student will be provided scholarship in woman category
4.4	One student will be provided scholarship on staff-quota. For staff quota, the candidate must be a staff/teacher of FWU. The staff/teacher must be in a permanent tenure at FWU or as a Full-Time Contract Based service with 5 years of continuous working experience at FWU.
4.5	Candidates should fill the application form appropriately and must be readable.
4.6	Scholarship will not be provided if a student does not satisfy the criteria defined for the scholarship for woman and staff quota. If a scholarship-quota remains vacant (i.e. no one is eligible to receive scholarship on any one of designated quotas), the scholarship will not be transferred to other scholarship quotas.
4.7	For Full-Pay category, merit list of students will be published based on their scores secured in the entrance examination.
4.8	Candidates applying for sponsored quota must have submitted the necessary documents including Letter of Intent for sponsoring the candidates from the registered organization before the entrance examination. For sponsored quota, merit list of students will be published based on their scores secured in the entrance examination. Students who apply for sponsored quota compete only for this category (Sponsored-quota)
4.9	If the sponsored quotas are not fulfilled, the remaining number of vacant sponsored seats will be transferred to Full-Pay quota.
4.10	If two or more students secure similar marks in the Entrance Examination, and happen to have similarity in other criteria, the merit list of these students will be published based on their overall grade received in undergraduate degree. If the overall grades in undergraduate level are also same along with similar entrance scores and other criteria, the highest score on the subjects (i) Mathematics, (ii) Professional Practice, and (iii) Engineering Economics in undergraduate level will be considered respectively for preparing the merit list.
4.11	If any scholarship-quota remains vacant due to none or lower number of applicants, or if none of the applicants pass the entrance examination, the vacant seat of the scholarship-quota will be added to the list of Full-Pay category.
4.12	If the students from the first admission list do not admit within the designated date and time, they are not considered for admission and the students from the waiting list will be provided an opportunity for admission, specifically based on their merit scores.

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5.0 Fee Structure

The fee arrangement for Master's Programme is listed in the table below.

Descriptions	Regular	Full fee	Sponsored	Remarks
Tuition fee (Per Semester)	20000	70000	120000	
In Semester Exam Fee (Per Semester)	1000	1000	1000	
Seminar/ Workshop fee	2000	2000	2000	
Student welfare fund	1000	1000	1000	
Sport fee	500	500	500	
Union Fee	200	200	200	
Lab Deposit	1000	1000	1000	
Library Deposit	3000	3000	3000	
Institution Development Fund	4500	4500	4500	
ID Card Fee	200	200	200	
At the time of Admission	33,400	83,400	133,400	
Total (for 4 semesters)	96400	296,400	496,400	

FWU Registration fee and end semester examination fee will be charged as per the rules and regulation of the office of the Controller of Examination. Except the tuition and In- semester examination fee, other fees and deposits are charged once at the time of admission.

The candidates under sponsored category have to pay the fee for full course duration (two years) at the time of admission. The payment of fees by the candidate under sponsored category shall be received only by Cheque of the sponsoring agency. The cash transaction shall not be entertained.

The given fee structure is for completing the minimum specified courses within two years of academic session. Candidates failing to complete the courses within the specified time frame shall be charged additional fee as per the university regulation.

6.0 Admission Cancellation and Refund of Deposits

Students can apply for the cancellation of their admission to the MSc CPM programme only within the designated period of admission process. With valid reason, if a student applies for cancellation of admission within the given time period, the coordinator of Entrance Examination or Head of the School of Engineering may cancel admission, and call students for admission from the waiting list. If the students admission is cancelled, they will be refunded back up to

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30% of total tuition fee deposited during the time of admission. Application for cancelation of admission received after the designated time period (one week after a student gets admitted) will not be entertained.

7.0 Evaluation and Results Publication Process

7.1	Weightage of entrance examination for merit list: The merit list shall be prepared with 100% weightage to the score secured by a student in the entrance examination.
7.2	Threshold to include in merit list: A minimum threshold to include in the merit list shall be 45%. However, in special circumstances, the university may re-visit the threshold based on the decision of the decision-making authority of the University.
7.3	Time-line for publishing results: Results shall be published within 7 working days after completion of the entrance exam.
7.4	Medium for publishing results: Results of the entrance examination shall be published on the website of the Faculty of Engineering and the notice board of the School of Engineering.